



# Travel Approval Form

**Department:** Precinct 4 Road and Bridge

**Event Name:** V.G. Young Institute of County Government

**Location:** College Station Texas

**Event Dates:** 02/20-22/2024

**Purpose:**  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Larry Woolley \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office

COMMISSIONERS COURT  
DEC 21 2023

**Approved**

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**

## Larry Woolley

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**From:** do-not-reply@county.org  
**Sent:** Monday, November 6, 2023 9:04 AM  
**To:** Larry Woolley  
**Subject:** Confirmation

CAUTION: This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.

Dear Hon. Larry Woolley,

Thank you for your recent online submission. Here are confirmation details for your records.

**Order Number:** 253546

**Order Date:** Nov 6, 2023 9:03 AM

**Bill To:** Hon. Larry Woolley

**Order Total:** 250.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number .

Item	Price	Qty	Total
2024 Annual V.G. Young Institute School for County CC - Hon. Larry Woolley	250.00	1	250.00
<i>When:</i> Feb 20, 2024 8:00 AM - Feb 22, 2024 12:00 PM			
<i>Where:</i> Brazos County Expo Center 5827 Leonard Rd. Bryan, TX 77807 United States			

*Registration option:* Feb 20, 2024 8:00 AM - Elected Official/County Staff

Item Total	250.00
Item Grand Total	250.00
Transaction Grand Total	250.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

Texas Association of Counties

This email was sent to [lwoolley@johnsoncountytexas.org](mailto:lwoolley@johnsoncountytexas.org).



# V.G. Young Institute of County Government School for Commissioners Courts

📅 February 20, 2024 - February 22, 2024

🕒 01:00 PM - 12:00 PM

📍 Brazos County Expo Center  
5827 Leonard Rd  
Bryan, TX 77807

📞 For registration assistance please contact Michele Ewerz or Jackie Boone at (800) 456-5974.  
For more information, contact the V.G. Young Institute of County Government at (979) 845-4572.

Registration

OVERVIEW

HOTEL

SCHEDULED  
ACTIVITIES

AGENDA

VENDC  
SPOT

## 8 a.m. - noon: Registration and Information Desk Hours

Early Bird Sessions — County Administrative Training: County Budgeting

## 1 - 5 p.m.: Educational Sessions

## 5 p.m.: Welcome Reception and Dinner

Brazos County Expo Center

# Fwd: Reservation Confirmation #98990890 for The Stella Hotel, Autograph Collection

leslie woolley <lesliewoolley@hotmail.com>

Mon 11/6/2023 9:16 AM

To:Larry Woolley hm <larrywoolley@hotmail.com>

Sent via the Samsung Galaxy S21 Ultra 5G, an AT&T 5G smartphone  
Get [Outlook for Android](#)

**From:** Autograph Collection Reservations <reservations@res-marriott.com>

**Sent:** Monday, November 6, 2023 9:06:14 AM

**To:** lesliewoolley@hotmail.com <lesliewoolley@hotmail.com>

**Subject:** Reservation Confirmation #98990890 for The Stella Hotel, Autograph Collection

[ENHANCE YOUR STAY](#) | [SUMMARY OF CHARGES](#) | [CONTACT US](#)

## The Stella Hotel, Autograph Collection

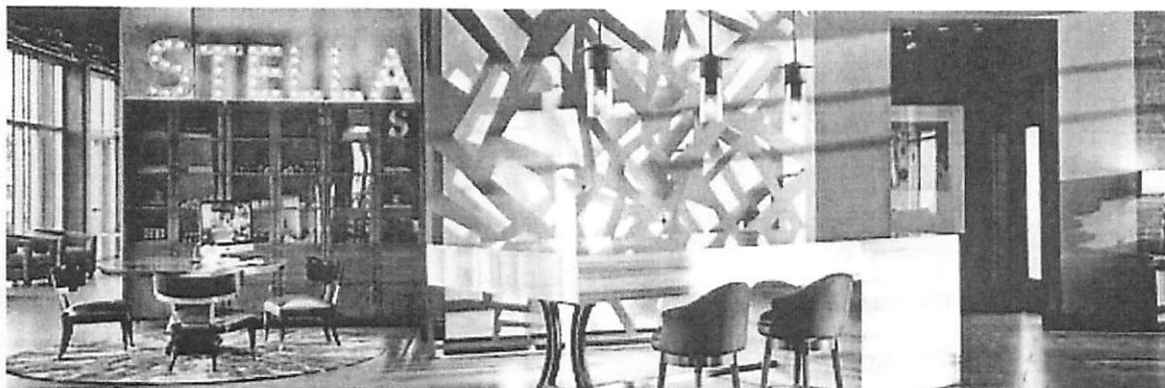
4100 Lake Atlas Drive Bryan Texas 77807 USA +1-979-421-4000

Thank you for booking with us, Leslie Woolley.

### Craft your next story

Mon, Feb 19, 2024 – Thu, Feb 22, 2024

Confirmation Number: 98990890



Check-In: Monday, February 19, 2024 04:00 PM

Check-Out: Thursday, February 22, 2024 12:00 PM

Number of rooms 1 Room

Guests per room 2 Adults

Guarantee Method Credit Card Guarantee, Discover Card

Total for Stay (all rooms) 517.40 USD

Room 1

Room Type > Deluxe King, Guest room, 1 King

Guaranteed Requests:

None

**ALL REQUESTS >**

**Modify or Cancel Reservation**

## Important Information About Your Stay

- ⚠ In order to prepare for your upcoming stay, we invite you to [learn more](#) about what to expect when you arrive and the experiences that await you.
- ⚠ Upon early departure, an Early Departure Charge of one night room and applicable tax may apply.



Less Contact, More Convenience with the Marriott Bonvoy™ App

Breeze through check in, know when your room is ready and so much more.

[Go Now](#)

## Enhance your stay



Get a \$250 Marriott Bonvoy® eGiftCard

Get a \$250 Marriott Bonvoy eGiftCard upon approval and use it on an upcoming stay. Plus, earn 50,000 bonus points after qualifying purchases.

Total Stay	517.40 USD
eGiftCard	-250.00 USD
Total After eGiftCard	267.40 USD

[Learn More](#)

Simply present eGiftCard at a Marriott Bonvoy property to redeem.

# MARRIOTT BONVOY

## My Account

Leslie Woolley

Your Stay: 3 Nights

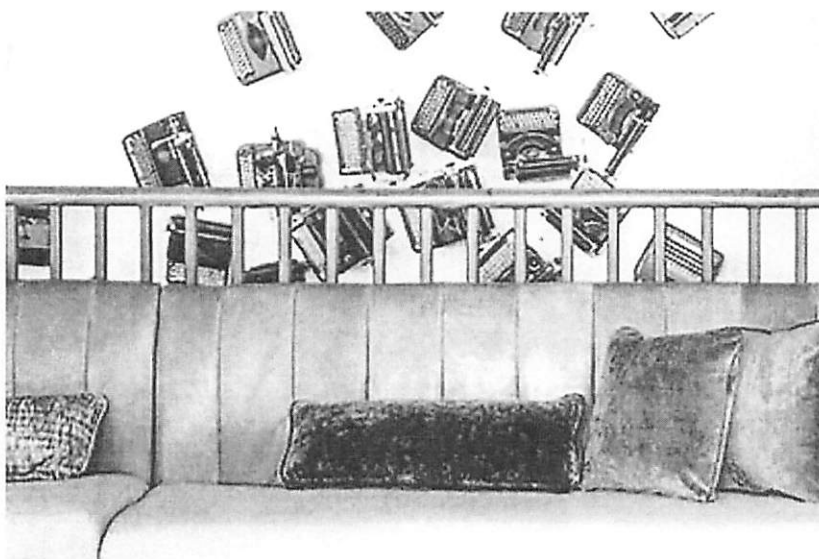
[View Account](#)

XXXXX4541  
Account

19,494  
Points

Gold Elite  
Status

### AUTOGRAPH COLLECTION<sup>®</sup> HOTELS



## Exactly Like Nothing Else

Autograph Collection celebrates individuality with a global collection of independent hotels, each

handpicked for their heartfelt design, dedication to craft and inherent connection to the locale.

## Summary Of Charges

Monday, February 19, 2024 – Thursday, February 22, 2024

3 Nights at 149.00 USD per night per room

66TH ANNUAL VG YOUNG

Taxes & Fees (per night per room)

Estimated Government Taxes & Fees 23.47 USD

Totals

Total for Stay (all rooms) 517.40 USD

Other Charges

Complimentary on-site parking

Valet parking, fee: 10 USD daily

## Rate Details & Cancellation Policy



- A cancellation policy does apply. For more information, view the 'Cancellation Policy' link in your reservation on the Marriott website, contact the hotel or call Marriott Reservations.

### Rate Guarantee Limitation(s)

- Changes in taxes or fees implemented after booking will affect the total room price.

### Additional Information

- Upon check-in an authorization request will be placed on your credit or debit card (where accepted) in an amount equal to the cost of the room, tax and incidental charges for the length of your stay (up to seven nights). If your stay exceeds seven nights, an additional authorization may be requested for the entire amount of your stay (room, tax and incidentals). Upon check-out, your payment card will be charged for the actual amount incurred during your stay.

Enjoy instant benefits because you booked directly with  
US



Member Rates



Free Wi-Fi



Mobile Check-In

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## Contact Us

### Phone Numbers

Call 1-877-829-2429 for US and Canada

[For everywhere else, call our Worldwide Telephone Numbers](#)

[FREQUENTLY ASKED QUESTIONS >](#)

